

PURNEA MAHILA MAHAVIDYALAYA, PURNIA-854301

(A Constituent Unit of Purnea University, Purnia)

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ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2019-2020 OF THE IQAC SUBMITTED THROUGH ONLINE



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

(July 1, 2019 to June 30, 2020)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2011 to June 30, 2015)

Part - A

1. Details of the Institution

Name of the Institution

PURNEA MAHILA MAHAVIDYALAYA, PURNIA

Address Line 1

PURNIA

Address Line 2

PURNIA

City/Town

PURNIA

State

BIHAR

Pin Code

854301

Institution e-mail address

purneamahilacollegebnmu@gmail.com

Contact Nos.

06454-242595

Name of the Head of the Institution:

Dr. Sanjay Kumar Singh

Tel. No. with STD Code:

06454-242595

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

NAAC Track ID (For ex. MHCOGN 18879)

BRCOGN12543

Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	'B++'	2.44	2006	2011
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

Date of Establishment of IQAC: DD/MM/YYYY

AQAR for the year (for example 2010-11)

Details of the previous year's AQAR submitted to NAAC after the latest Assessment and accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BBA, BCA & CND

Name of the Affiliating University (*for the Colleges*)

Purnea University, Purnia

***Note: Previous Affiliating University was B. N. Mandal University, Madhepura.**

Current Affiliating University is Purnea University, Purnia with effect from 18-03-2018.

Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (Specify)

No

UGC-COP Programmes

No

2. IQAC Composition and Activities

No. of Teachers

06

No. of Administrative/Technical staff

1

No. of students

2

No. of Management representatives

0

No. of Alumni

2

No. of any other stakeholder and
Community representatives

0

No. of Employers / Industrialists

0

No. of other External Experts

2

Total No. of members

06

No. of IQAC meetings held

3

No. of meetings with various stakeholders:

N

5

Faculty

1

Non-Teaching Staff

1

Students

1

Alumni

1

Others

1

Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/ Symposia organized by the IQAC

Total Nos.

0

International

0

National

0

State

0

Institution Level

0

(ii) Themes

Significant Activities and contributions made by IQAC

- The IQAC contributed valuable suggestion and active co-operation in Cleanliness Drive.
- Introduction yoga sessions.
- Guardians Informed by post and advertisement in the media about desirability of their wards being more regular in attending the classes.
- Plantation inside Campus.
- Encouragement to sports and culture activities.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p style="text-align: center;">Admission</p> <p>To make the admission process easy, less time consuming and to offer subject combinations according to students' choice</p> <p style="text-align: center;">Routine</p> <p>To prepare and implement weekly class routine appropriate for this institution and locality.</p>	<ul style="list-style-type: none"> • Hassle free and transparent admissions. • Merit cum roster- based admission. • Much Flexible subject combinations/ courses. • Transparent admission. • Free coaching to poor students. • Provision of more effective classes. • Maximum utilization of time & space ,providing special classes for poor and academically weak students

* Attach the Academic Calendar of the year as Annexure.

2.16. Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

A committee chaired by the principal in its meeting went through the report. The report was adopted and it was decided that some necessary modifications may be made.

Part - B

Criterion – I

1. Curricular Aspects

Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	1	0	0	0
UG	2	0	3	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	3	0	3	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

(i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	0
Annual	4

Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No provision.

Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	18	13	5	01	0

No. of permanent faculty with Ph.D.

12

No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	10								10

No. of Guest and Visiting faculty and Temporary faculty

00 10

14

0

Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	02	00
Presented papers	06	13	00
Resource Persons	00	00	01

Innovative processes adopted by the institution in Teaching and Learning:

Group Discussion, Tests, Tutorials, Departmental seminars and Field Project works were adopted as teaching methods

Total No. of actual teaching days during this academic year
Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

180

No major reforms initiated by the institution

No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

No

No

No

Average percentage of attendance of students

75%

Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.2019-20	No. Of Part 3 rd Students-478	Not Published	195	241		
B.Sc.2019-20	No. Of Part 3 rd Students-42	Not Published	37	01		
B.Com 2019-20	No. Of Part 3 rd NA	Not Published				
M.A. 2019-20	No. Of Part 3 rd Students -06	Not Published	03	03		
M.Sc. 2019-20	No. Of Part 3 rd NA	Not Published				
M.Com 2019-20	No. Of Part 3 rd NA	Not Published				
BCA(Sem) 2019-20	No. Of Part 3 rd Students-30	25	05			
CND(Hons.) 2019-20	No. Of Part 3 rd Student-18	16	0			
BBA(Hons.) 2019-20	No. Of Part 3 rd Students-19	04	15			

How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC contributes towards the development of Computerisation through computerisation of Office, Accounts and Examination departments, introduction of new class rooms and creation of separate departments. IQAC monitors and evaluates these programmes through different committees.

Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0

Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	10	0	06
Technical Staff	01		0	0

Criterion – III

3. Research, Consultancy and Extension

Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes the faculties for taking Major and Minor Research Projects. A separate wing of research as research committee is set up to promote research in the institution under the initiative of IQAC.

Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	1	0
e-Journals	0	0	0
Conference proceedings	6	13	0

Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects <i>(other than compulsory by the University)</i>	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

0

No. of University Departments receiving funds from

UGC-SAP 0 CAS 0 DST-FIST 0

DPE 0 DBT Scheme/funds 0

For colleges

Autonomy 0 CPE 0 DBT Star Scheme 0

INSPIRE 0 CE 0 Any Other (specify) 0

Revenue generated through consultancy

0

No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	0	0	0	0	0

No. of faculty served as experts, chairpersons or resource persons

0

0

0

No. of collaborations

International

National

Any other

No. of linkages created during this year

0

Total budget for research for current year in lakhs :

From Funding agency 0 From Management of University/College 0

Total

0

No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

No. of faculty from the Institution who are Ph. D. Guides

04

and students registered under them

07

No. of Ph.D. awarded by faculty from the Institution

0

No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

No. of students Participated in NSS events:

University level State level
National level International level

No. of students participated in NCC events:

University level State level
National level International level

No. of Awards won in NSS:

University level State level
National level International level

No. of Awards won in NCC:

University level State level
National level International level

No. of Extension activities organized

University forum College forum
NCC NSS Any other

Major Activities during the year in the sphere of extension activities and Institutional Social responsibility

- NSS camps were organized to promote awareness regarding AIDS, Social literacy and women empowerment in the society.

Criterion – IV Infrastructure and Learning Resources

Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (sq.m)	45,500	0	0	0
Class rooms	22	0	0	0
Laboratories	08	0	0	0
Seminar Halls	01	0	0	0
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	0	0	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0	0	0
Others	0	0	0	0

Computerization of administration and library

Digitalization of Library & Administration is going on.

Library services:

	Existing		Newly added-2018		Total	
	No.	Value	No.	Value	No.	Value
Text Books	500		0	0	500	0
Reference Books	14,951	0	0	0	14,951	0
e-Books	0	0	0	0	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0

Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	36	03	01	01	0	04	2	0
Added	0	0	00	00	0	0	0	0
Total	35	03	01	01	0	04	2	0

Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access facility is available and separate training workshops are organized for training to teachers and students.

Amount spent on maintenance in lakhs:

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total:

Criterion – V

5. Student Support and Progression

Contribution of IQAC in enhancing awareness about Student Support Services

At the behest of IQAC, student attendance in classroom has increased. They take part in social awareness programmes and give their active participation at different levels to augment overall progression in the campus.

Efforts made by the institution for tracking the progression

The institution organizes different meets to make learners and others aware of the steps taken so far.

(a) Total Number of students

UG	PG	Ph. D.	Others
3005	150	0	0

(b) No. of students outside the state

0

(c) No. of international students

0

Men

No	%
0	0

Women

No	%
0	0

Last Year-2018-19						This Year-2019-20					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1545	231	85	479	----	2340	1944	460	90	661	--	3155

Demand ratio 1:1

Dropout 26 %

Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

NIL

No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

Details of student counselling and career guidance

During current year, this scheme is not going on.

No. of students benefitted

Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

Details of gender sensitization programmes

Under the auspicious of 'Women Cell' set up at the behest of IQAC programmes relating to gender sensitization are organized to create awareness among learners. The cell keeps strict vigil on problem like sex discrimination and participation of girl students in all extra-curricular activities.

Students Activities

No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

Note:- One Student Gold Medalist in Athletics.

Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	87	DBT
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

No. of social initiatives undertaken by the students:-

Major grievances of students (if any) redressed: None.

Criterion – VI

6. Governance, Leadership and Management

State the Vision and Mission of the institution

The vision and mission of the institution is to promote women's' education in this economically and educationally deprived area. Our endeavor is focused on facilitating and providing equal opportunity to women in the field of education so that they can compete with the march of time in the national perspective.

Does the Institution has a management Information System

Although the institution does not have any management information system, it provides information to its stakeholders and learners through the college website and notices.

Quality improvement strategies adopted by the institution for each of the following:

Curriculum Development

The institution does have any role in curriculum development.

Teaching and Learning

The institution keeps strict vigil on the performance of faculty members in and outside the classroom. Regularity and punctuality are mandatory for both teachers and learners. Teachers provide notes, references and other useful help to learners towards their preparation for examination.

Examination and Evaluation

Examinations are conducted as per the rules of the parent university. Besides, the institution conducts periodical tests to monitor student performance.

Research and Development

The institution promotes and encourages faculty members in research work. Teachers guide research scholars in different faculties

Library, ICT and physical infrastructure / instrumentation

The automation of library is going on. No ICT centre is set in this institution. Fencing of the Botanical garden as well as upper storey of the main building and enhancement of classrooms have been completed.

Human Resource Management

Despite the paucity of teachers and clerical staff, the institution manages the growing burden with the active and proper management of human resource available in it.

Faculty and Staff recruitment

The institution does not have the power to recruit faculty and staff. It has to be done on govt. level.

Industry Interaction / Collaboration

The institution does not have any industry interaction policy.

Admission of Students

Admission Committee invites students for admission into different faculties on the basis of marks obtained by them. The institution adopts the reservation policy strictly.

Welfare schemes for

Teaching	P.F/G.I.
Non teaching	P.F/G.I.
Students	Free studentship & Poor Boy's Fund.

Total corpus fund generated

0

Whether annual financial audit has been done

Yes

No

Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	University
Administrative	No	No	Yes	Principal

6.8. Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

What efforts are made by the University/ Autonomous College for Examination Reforms?

Efforts are made by the university for examination reforms.
Institution does not play any role in examination reforms.

What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No such efforts are made by the university.

Activities and support from the Alumni Association

College alumni association is kept in regular touch and with its support college has raised some urinals.

Activities and support from the Parent – Teacher Association

In periodically organized meets parents and teachers exchange their ideas and suggestions. Feedbacks are used to support the teaching-learning process.

Development programmes for support staff

No developmental programmes conducted by the institution for its support staff.

Initiatives taken by the institution to make the campus eco-friendly

Plantation of trees, management of gardens in the campus and the installation of solar lights as well as introduction of waste management devices have made the campus eco-friendly.

Criterion – VII

7. Innovations and Best Practices

Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Digitalization of library, has been initiated, computerization of departments and internet access facility through wi-fi has been provided. These efforts have had good effects on the functioning of the institution.

Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The IQAC contributed valuable suggestions and co-operation in
- Cleanliness Drive organised under Swachh Bharat Abhiyan.
 - Introduced Yoga sessions.
 - Guardians Informed by post and advertisement in the media about their wards being more regular in attending the classes.
 - Plantation in the Campus

Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. The aim and practice of the institution has been to spread quality education among all section of society class discrimination.
2. The institution has been promoting girls students from all sections of this economically backward and politically conscious region. We also provide facilities for all round development of girls students studding in out of the campus.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

Contribution to environmental awareness / protection

Solar panels were Installed, plantation drive waste management (installation of sanitary pad incinerator machine) and other initiatives are regularly made.

Whether environmental audit was conducted?

Yes

No

Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Pleasant and serene environment.
- Energy conservation due to sufficient light and ventilation.
- Always aiming for pollution free atmosphere.
- Sufficient greenery and temperate climate.
- Innovative modes of teaching (Group discussion, quiz, seminars, etc.) in addition to the traditional mode.

Weaknesses

- Inadequate number of Teaching & Non-teaching staff.
- Non availability of proper guide lines regarding Hostel administration.

Opportunities

- Make the campus more green and eco-friendly by increasing the level of plantation.
- More efforts needed for issues related to sensitization of girl students.
- Saving energy by raising level of awareness and attitude development of students and employees.
- Training the students in Disaster Management.

Challenges

- Increasing the strength of students from socially and economically weaker sections of society.
- To draft and consult more persons in the Alumni list for their valuable suggestions & financial support.

8. Plans of institution for next year

- 1 Improvement of Facilities and Infrastructure.
- 2 Promote and Motivate for Research work.
- 3 Promote extra curricular and extension activities.
- 4 Promote Computer education among students and staff.

Name :- Dr. Usha Sharan

Usha
28/09/2020

Signature of the Co-ordinator,

Name :- Dr. Sanjay Kumar Singh

Sanjay
28/09/20

Signature of the Chairperson, IQAC

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राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Purnia Mahila Mahavidyalaya
Purnia, affiliated to B. K. Mandal University, Bihar as
Accredited
at the B** level.*

Date : February 02, 2006



*Head
Director*

- This certification is valid for a period of Five years with effect from February 02, 2006
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C grade, 65-70-C grade, 70-75-B grade, 75-80-B grade, 80-85-B grade, 85-90-A grade, 90-95-A grade, 95-100-A grade (upper limits exclusive)



Government of India

Ministry of Human Resource Development

Department of Higher Education

Statistics Division

New Delhi

Certificate



Reference No.C-29584-2018

This is to certify that Geeta Agrawal of Purnia Mahila College, Purnia has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2018-2019.

(Madan Mohan)
Deputy Director General

Name of the signatory

Dated: 19/03/2019

Scanned by CamScanner

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
DBT	-	Direct Beneficiary Transfer
